

Principal: .....  
Tax office: .....  
Tax identification number: .....

### **Contract of agency**

I (we) hereby engage you to perform all the activities necessary for the preparation of my (our) tax returns and the filing and interpretation thereof with the competent tax authorities, based on the documents I (we) made available to you and the information I (we) gave you, these being comprehensive and accurate (also within the meaning of the respective comprehensiveness and accuracy formula of the tax authorities as given on the last page of the tax return forms).

I (we) further engage you to take all measures and to perform all legal acts that are deemed necessary or expedient for the purposes of my (our) representation in tax and business matters, based on a further contract specification if need be. My (our) engagement also relates to tax advice, both in connection with your activity as my (our) representative and also as regards the principles of the fiscal legislation, in relation to which I (we) intend to reach an agreement with you in individual instances.

You are also entitled to use the services of third parties in the performance of this contract.

Further details of the precise content of this contract of agency are set out in the contract specification, if any, and in the power of attorney.

Unless agreed otherwise, this contract shall be subject to the General Conditions of Contract for the Public Accounting Professions as amended (AAB 2018), recommended by the Board of the Austrian Chamber of Tax Advisors and Public Accountants and published on the website of the Austrian Chamber of Tax Advisors and Public Accountants (<http://www.ksw.or.at>). Under these General Conditions of Contract, and unless agreed otherwise, a reasonable compensation shall be due pursuant to Sections 1004, 1152 Austrian Civil Code (ABGB). I (we) hereby acknowledge that your bills of fees are due immediately upon receipt.

The agent shall only be liable for intentional and grossly negligent violations of the obligations accepted. In cases of gross negligence, the maximum liability for damages shall be tenfold the minimum insurance sum of the professional liability insurance pursuant to Section 11 Austrian Public Accounting Professions Act 2017 (WTBG 2017) as amended.

Pursuant to Section 104 Austrian Court Jurisdiction Act (JN), all disputes arising from this contractual and agency relationship shall come under the jurisdiction of the local court responsible for commercial matters in Handelsgericht Wien Austrian law shall also be the governing law in the event of renvoi.

I (we) acknowledge that in your role as controller within the meaning of the General Data Protection Regulation (GDPR) you will perform any type of processing of personal data. This contract does not give rise to a joint controller relationship under Article 26 GDPR or a processor relationship under Article 28 GDPR.

I (we) further acknowledge that I (we) are entitled at any time to object to the processing of the email addresses provided by me (us) for the purposes of sending promotional information. I (we) confirm that I was (we were) referred to your data protection statement and I (we) further confirm receipt of the General Conditions of Contract 2018 (AAB 2018) as well as the contract specification.

....., dated .....

.....  
Principal

.....  
Agent

Principal: .....  
Tax office: .....  
Tax identification number: .....

### Power of Attorney

Within the meaning of what is set out above, I (we) hereby authorize

**Dr. Reisinger & MMag. Kornprat  
Wirtschaftsprüfungs und Steuerberatungs  
GmbH & Co Steuerberatungs KG  
Hietzinger Kai 133 / Top 201  
1130 Wien**

to legally represent me (us) as my (our) agent in all tax, business and other matters before the competent authorities and persons, to sign submissions, tax returns etc. on my (our) behalf, to inspect files and to do anything that you deem to be expedient to further my (our) interests, to file and withdraw appeals and legal remedies, to give waivers of appeal and binding declarations, and to generally take all action set out under the tax provisions which a taxpayer is entitled or obliged to take.

This also applies to the representation in matters related to labor and social law before labor market administrations in the course of personnel consulting, to representation in matters related to the law governing industrial facilities before the trade authorities, and to proceedings before other administrative authorities and the administrative tribunals, based on the scope of entitlement under Section 2 WTBG 2017, in particular Section 2 (1) No. 4 (representation before the administrative tribunals and the financial police), Section 2 (2) No. 3 (social insurance) as well as Section 2 (3) No. 2 (authorities, offices and the court keeping the commercial register) and Section 2 (3) No. 3 (register of beneficial owners) WTBG 2017. This power of attorney shall also be valid for proceedings before the Austrian Supreme Administrative Court.

Under the Austrian law on financial crime, this power of attorney shall also be valid for the defense in criminal tax proceedings.

This power of attorney shall also apply to all cash-related matters with the authorities, such as reclassification and repayment applications, acceptance of cash and cash equivalents in my (our) name.

I (we) hereby expressly authorize you to have debited all due, uncontested and recognized claims to fees from my (our) tax balance account. Should the bill of fees be contested without delay, the person entitled to exercise the profession is obliged to deposit the contested fee (or portion of the same) in a trust account.

Contrary to Section 1022 First Sentence ABGB, this power of attorney shall remain valid after the death of the principal or of the agent (in the circumstances set out in Sections 114 et seq. WTBG 2017). The power of attorney shall finally also remain valid for the legal successor following any changes of legal form of the principal's business or the agent's offices.

Furthermore, the right to appoint sub-agents shall exist.

Pursuant to Section (38) (2) No. 5 Austrian Banking Act (BWG), I (we) also expressly agree that matters of banking secrecy concerning all my (our) banking connections may be disclosed so that there shall be no obligation to maintain banking secrecy in respect to these.

I (we) also hereby grant you power of attorney to receive service of documents, in particular from the tax authorities, so that henceforth these shall exclusively be served upon the agent.

This power of attorney shall abrogate any previous powers of attorney that may have been submitted to the tax office. This power of attorney shall be in effect until the tax office is notified of its repeal in writing, and shall not become ineffective as a result of a change in the tax identification number or in the event that another tax office has become competent for my (our) tax affairs.

I (we) acknowledge that in your role as controller within the meaning of the General Data Protection Regulation (GDPR) you will perform any type of processing of personal data. This power of attorney does not give rise to a joint controller relationship under Article 26 GDPR or a processor relationship under Article 28 GDPR.

I (we) further acknowledge that I (we) are entitled at any time to object to the processing of the email addresses provided by me (us) for the purposes of sending promotional information. I (we) confirm that I was (we were) referred to your data protection statement and I (we) further confirm that I (we) have received the General Conditions of Contract 2018 (AAB 2018) as well as the contract specification.

....., dated .....

.....  
Principal

.....  
Agent